

Per 501.13 A (iii) It is the responsibility of the Soil and Water Conservation District to set the agenda for the Local Working Group meeting.

The topics listed below are not an exhaustive list of discussion topics that Local Working Groups can consider. See CPM 440 Part 501 – USDA Conservation Program Delivery, Figure 501-A1 for more ideas on discussion topics for the Local Working Group Meetings.

### **SAMPLE** Local Working Group Meeting Agenda

\_\_\_\_\_ County SWCD

Date, Time and Location of Meeting

- Introduction of Attendees
- Explanation of the purpose of Local Working Groups
  - Establish list of resource concerns and priorities in the community
  - Determine priority of local resource concerns for NRCS Program Ranking
  - Opportunity to provide feedback to State Technical Committee
- Open discussion of local resource concerns
- Summarization of local resource concerns
- Explanation/Discussion of how local resource concerns can be used-Local Working Group Survey
- Develop local ranking priorities for NRCS programs (EQIP & CSP)